



El Dorado County Fire Safe Council

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"Public and Private Partners Working Together to Protect People, Homes, and Natural Resources"

Board of Directors Meeting
November 19th, 2013, 9:30 am
USFS Headquarters, 100 Forni Road, Placerville

1. Meeting Call to Order: 9:35 am, Pat Dwyer, Chairperson
2. Roll Call & Sign In: Pat Dwyer, Ken Hasse, Ernie Lory, Steve Willis, Bill Bergen, Jim Stewart, Dylan Thomas. Members absent: Bill Brandt, Richard Krek, Ray Griffiths.
3. Approval of Agenda: 10/23/2013 Board Action Item: Added "Goals for 2014 under Chairman's Report (Dwyer). Added Chipper Data Base Discussion and Website Contract Action Item (Hasse). Added discussion of Satellite Status (Bergen). Ken Hasse made a motion to approve the agenda as amended. Ernie Lory second the motion. There was no further discussion and the motion passed by a unanimous vote.
4. Consent Agenda: Board Action Item
Approve October 23rd, 2013 Board Meeting Minutes: Ken Hasse requested correction to the minutes. Item 7c (2) was changed to read "The current approved budget for chipping and dumpsters is \$17,000 but would increase to \$44,000 if the Board approved additional amounts from the added County funds. Item 7h was changed to read "Proposition 40 Execution: the Logtown Fuels Reduction Project contract is awaiting signature from contractor." Steve Willis pointed out that the address in the header was 100 Forni Road and the meeting was held at the Pollock Pines Community Center. He also added the correction for item 7c (2) that "The money will be used for existing chipping applications" to "the additional County funds *could be* used to service applications on file" No board decision to apply additional funding has been made. Ernie Lory made a motion to approve the minutes as corrected. Bill Bergen seconded the motion. There was no further discussion and the motion passed by a unanimous vote.
5. Public comment: None
6. Information and Discussion Items:
 - a. Correspondence:
 - b. Chairman's report:
 - i. Grant Requests: USFS grant proposals submitted on time and accepted by clearing house. A FEMA grant was submitted by El Dorado Hills and Folsom FSCs however it was not one of the 36 grants that were approved. There is an AQMD grant opportunity but the decision was that the grant was not applicable at this time.
 - ii. Meeting schedule: Meetings have been changed to the 4th TUESDAY of each month at 9:30 am. , with the exception of November (3rd Tuesday due to

Thanksgiving) and December when no meeting is scheduled. Bill Bergen made a motion to have monthly business meetings at 9:30 to 10:30 am and have a general meeting once a quarter at 10:30 to 12:00. Ernie Lory seconded the motion. Following discussion the motion passed unanimously. There was additional discussion about meeting time and place to accommodate citizen participation. The decision was to send representatives to the satellite meetings on request.

- iii. Friends of Seniors Spaghetti Feed: Project is on track Chairman Dwyer attended the seniors meeting and agreed the EDCFSC would partner with the Friends of Seniors at their Spaghetti Feed. An agreement made at the October EDCFSC Board meeting. Seniors requested assistance in raffle prizes, table sponsors, ticket sales and volunteers at the event. Also discussed the proposed procedures for selecting seniors as candidates (attachment 1). There was discussion concerning ability of the landscaping crews from MORE to accomplish work outside of the Placerville area. Consensus was to give MORE the first opportunity to accomplish a specific job and if they declined the EDCFSC would use we would use the CCC program or a private contractor. Steve Willis made a motion to match the fundraising from the spaghetti feed with EDCFSC funds up to a maximum of \$2,000.00. Ken Hasse seconded the motion. After discussion the motion passed unanimously.
- iv. Insurance: The EDCFSC's Liability Insurance Certificate was reviewed by an independent local broker. He was of the opinion that our liability policy was good and covered all events sponsored and supported by the EDCFSC and affiliated satellites. It is not clear if satellites who operate under their own 501(c)(3) are covered by the EDCFSC's E&O insurance.. Pat will contact Mother Lode Insurance and set up a meeting to have him review the E&O insurance policy. Ernie requested a chart showing who is covered in clear terms.
- v. Chipping and dumpster status: History: the grant extension was approved by the CFSC Clearinghouse, however the funds have not been received. There was discussion about 15 pending requests for chipping that were received before the suspension of program funding by the CFSC and about how to accommodate these people. Further discussion included how to reimburse the account for chipping that was accomplished and the contractor paid (approximately \$12,000). The decision was to work with the Clearing- house to find the true status of the funds. Ken will contact the Clearing-house for clarification. The item was tabled. Dylan asked for data and thought he may be able to develop an alternative using CCC resources.
- vi. Goals: Pat presented a proposed set of goals for EDCFSC for 2014. There was discussion about administrative support, the EDCFSC's physical address and accounting services. The EDCFSC's contract administrative support person

resigned effective December 31, 2013. [See further discussion under 6.c.2].
This matter will be addressed at the January meeting.

- c. Treasurer's Report: Ken Hasse
 - i. Financial reports. The monthly P&L for the month states the EDCFSC spent \$650 on contract services. Returned \$203.55 to the Clearing house and closed out the Happy Valley project. Also listed was \$35.76 telephone charges. Balances have not changed since last month. The EDCFSC spent a little Title III on the CWPP effort.
 - ii. Accountant: Our current accountant has sold the accounting business and the new owner is moving it to El Dorado Hills. Following a discussion, the EDCFSC will keep the current accountant for the immediate future, but are looking at other Accounting Firm possibilities. The current Accountant Firm also serves as our physical business address for legal purposes. The EDCFSC is discussing shared resources and office space with the local Resources Conservation District (RCD).
 - d. Governance Committee: Jim Stewart. A committee has been formed to review the by laws and policies. Jim Stewart is the chairman and the members are Steve Willis and Ernie Lory. Bill Bergen discussed Pleasant Valley Grange FSC and other satellites. He said the map of the PV Grange FSC includes many smaller communities. It may be too large to be effective. Each community can determine their own area and affiliation.
 - e. Projects committee: Steve Willis requested that all satellite councils submit and validate the projects listed in the Projects Committee's data base for their FSC.
7. Action Items:
- a. Website Upgrade Status: The website is not performing well on all platforms. Lyons is slow to respond and update is stalled. So far the EDCFSC has expended \$2300 and it appears that the EDCFSC will have to scrap the effort and start over with a new contractor. Jim Stewart made a motion to immediately notify Lyons to let him know of the decision to terminate the contract in 30 days, Bill Bergen seconded the motion. After discussion, the motion passed unanimously.
 - b. Chipping Data Base: Ken will contact the contractor for an update.
8. Directors reports:
- a. Jim Stewart reported the only council in his area- Lakehills FSC is doing fine.
 - b. Ernie Lory – Grizzly Flat FSC had a presentation by PG&E on vegetation management. They are preparing a new Member Manual for GFFSC and want it to be synchronized with the EDCFSC's by-laws and policy revisions. They may be applying for non-profit status. Received funding (\$62,000) for GF-9 fuels reduction project from the USFS. They expect to start the grant project coordination and preparation before the end of the year. They want the EDCFSC to be the fiscal sponsor for the GF-9 Project and will draft a formal Agreement.
 - c. Ken Hasse- Logtown is preparing the Fire Wise Renewal for the Logtown community.

- d. Steve Willis – Lake Hills met and had a presentation from PG&E on vegetation management. In January CCC will start a project to reduce fuels on 5 acres. Additional (\$47,000) funding was received from CCC with the Bureau of Reclamation managing to maintain the fuel break and taper the canopy within 130 feet of the property lines. The council provided input for a press release covering this project.
 - e. Jim Stewart suggested putting out an announcement for a secretary/public relations position. He also suggested a letter to Cal-Fire, Forestry, BLM, Sierra Pacific Industries and all other support agencies inviting them to participate on the board. He suggested that this would strengthen the EDCFSC's relationship with these agencies.
9. Good of the Order: Meeting adjourned to the January 28th meeting. There is no meeting in December.